

F. No. 1(6) GA/2026
GOVERNMENT OF PAKISTAN
MINISTRY OF KASHMIR AFFAIRS, GILGIT-BALTISTAN AND
STATES AND FRONTIER REGIONS
ROOM No.14, GROUND FLOOR, S-BLOCK, PAK SECRETARIAT,
ISLAMABAD

TERMS & CONDITIONS FOR AUCTION OF CANTEEN

- i. The contractor should be well established and registered for GST and having minimum experience of five years being canteen contractor.
- ii. The contractor must have experience of running restaurant/ canteen/ cafeteria in Private/Semi Government/Government Organization.
- iii. The owner/contractor must be Active Tax Payer and listed in the Federal Board of Revenue (FBR) Active Tax Payer List and also possess valid vendor number in AGPR.
- iv. The contractor will be bound to provide all food items according to the rates given in the tender without raising the rates during the contract period.
- v. The contractor must maintain quality of food.
- vi. The contract will be awarded initially for (01) one year which is extendable for further period subject to satisfactory performance.
- vii. Rates may be provided including all taxes, cutting & over writing will not be accepted and offer will be rejected.
- viii. Complete renovation, preparation of a separate cabin for Officers and repair/ maintenance work of the canteen and installation of Air-Condition **should be done by contractor**.
- ix. Earnest money amounting to Rs.150,000/- one hundred fifty thousand only in shape of Pay order/Bank draft in favor of M/o KA,GB & SAFRON, Islamabad.
- x. Earnest money of un-successful bidder will be returned after awarding contract to successful bidder.
- xi. Either party can terminate the contract by serving a fifteen (15) days notice prior termination.
- xii. Contractor will be responsible to keep the canteen in perfect hygienic conditions, neat and tidy, and shall not do or suffer to be done things likely to cause damage to the premises or to the adjacent building.
- xiii. All pages of Proposal will be signed and stamped by the contractor.
- xiv. Ministry of KA, GB & SAFRON, Islamabad reserves the right to accept or reject proposals. Reason for acceptance or rejection will be communicated to the bidders.
- xv. In case of any penalty/fine imposed by any food authority etc, the contractor will be paying such fines etc.
- xvi. Hiring of canteen staff, their salaries, safety and security will be the sole responsibility of the successful contractor.
- xvii. Contractor shall be bound to start the cafeteria/canteen immediately after award of contract to successful bidder.
- xviii. The successful contractor/bidder will sign an agreement with the M/o KA, GB & SAFRON.
- xix. Quality and quantity of the food stuff will regularly be monitored by the Ministry of KA, GB & SAFRON through its Quality Control Committee and the contractor shall be responsible to cooperate with the committee.
- xx. In case substandard food is provided, penalty will be imposed on the recommendations of Quality Control Committee to the contractor. If such complaint is not rectified, despite warning, firm will be blacklisted and security money will be forfeited.
- xxi. The contractor shall not involve in subletting the space, electricity, gas and water for usage except for the purpose of running the canteen. Otherwise, Ministry of KA, GB & SAFRON will declare the firm blacklisted and security money will be forfeited.

- xxii. The contractor will bound to pay the utility bills if any.
- xxiii. The contractor will be required to submit an affidavit for not blacklisted by any public sector organization.
- xxiv. The rates given the bid will be strictly implemented by the contractor during the contract without compromising the quality. Rate list will be displayed in the canteen at a prominent place.
- xxv. Contractor is bound to provide food items on the specified rate.
- xxvi. Installation fire protection unit / prevention system is mandatory in the space canteen.

2. Interested Canteen Contractor may send their bids in sealed cover at the following address latest by **12th August, 2026 at 11:00 AM**, which will be opened on the same day **at 11:30 AM in the Committee Room**, Ministry of Kashmir Affairs, Gilgit Baltistan and States and Frontier Regions, 1st Floor, R-Block, Pak Secretariat, Islamabad. The bidders or their authorized representatives may attend the tender opening process / meeting.

-sd/-
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TECHNICAL EVALUATION CRITERIA FOR CITY BRANDING / PRINTING WORK
REGARDING CATEGORY-B

- **Total Marks 100**
- Minimum Qualification Score is 65
- Firm Must provide verifiable evidence / proof

S. #	Parameters against which technical evaluation for branding shall be done	Total Scoring	Scoring brackets	Total marks obtained
1	Capability and profile of the firm	20		
i.	The bidder must have one office in Islamabad or Rawalpindi City. In case of rented property, lease agreement must be attached.		10	
ii	The bidder must have printing machines, fabrication and workshop facility etc in Islamabad / Rawalpindi (Proof must be attached).		10	
2	Similar services provided in the last (05) years.	30		
i	1-2 Projects		10	
ii	3-4 projects		20	
iii	4-6 projects		30	
3	Worth of Projects done in last 5 years	25		
i	Worth of project < 5 million		10	
ii	Worth of project > 5 million < 10 million		15	
iii	Worth of project > 10 million < 30 million		25	
4	Proof of financial strength (closing balance in last financial year 7.000 mullion)	25		
i	3.000 million		10	
ii	5.000 million		15	
iii	7.000 million		25	
Total marks obtained by bidder				
